



## **Safeguarding Refugee Protection in Bulgaria**

### **Financial management and fundraising training**

#### **Programme**

BRC Training Center Lozen, 6<sup>th</sup> – 7<sup>th</sup> of October 2009

By Dennis Philippi & Dieuwerke Luiten

#### **Tuesday 6<sup>th</sup> of October: Fundraising**

09.30 – 10.00	Introduction & Expectations
10.00 – 10.50	Fundraising: introduction
10.50 – 11:10	Coffee break
11.10 – 13.00	Funding sources
13.00 – 14.00	Lunch
14.00 – 14.30	Fund raising strategy
14.30 – 15.50	Writing a proposal
15.50 – 16.10	Coffee break
16.10 – 16.30	Funding opportunities
16.30 – 17.00	Summarising & feedback

*This project is financially supported by the Social Transformation Programme (Matra) of the Netherlands Ministry of Foreign Affairs*

**Wednesday 7<sup>th</sup> of October: Budgetting and financial management**

09.30 – 10.00	Introduction & feedback
10.00 – 10.50	Budgeting: introduction
10.50 – 11:10	Coffee break
11.10 – 13.00	Budgeting: practice
13.00 – 14.00	Lunch
14.00 – 14.30	Budgeting: presentation
14.30 – 15.50	Financial management
15.50 – 16.10	Coffee break
16.10 – 16.30	Financial management
16.30 – 17.00	Evaluation

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